

Minutes

Thursday, September 21, 2017, 12 pm EDT

Present: Wayne Richardson (WR), Fiona Robertson (FR), Marie-France Gauthier (MFG), Douw Steyn (DS), Gordon Griffith (GG), Martin Taillefer (MT), Dave Wartman (DW), Paul Kushner (PK), Dominique Paquin (DP), Nadja Steiner(NS), Bob Sica (BSi).

Regrets: Boumy Sayavong (BS), Sophie Cousineau (SC), Clark Richards (CR), Tim Merlis (TM).

ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.

1. APPROVAL OF AGENDA

Motion to adopt the agenda. (Gauthier/Steyn). Carried.

2. APPROVAL OF MINUTES

Council meeting minutes June 04, 2017. Motion to adopt the minutes. (Kushner/Steyn). Carried.

Executive meeting minutes August 17, 2017. Motion to adopt the minutes as amended. (Kushner/Robertson). Carried.

AGM minutes June 05, 2017. Motion to adopt the minutes. (Kushner/Taillefer). Carried. These minutes are therefore ready for translation and to be published in next year's Annual Review.

3. REPORTS FROM THE CONGRESSES LAC

3.1. HALIFAX 2018

See written report.

A key point to note is that the decision to not hold the Teachers' Day during the Congress week was made during the September 12th LAC meeting. Given the lateness of the Congress in 2018, the historical low participation of teachers over the last few years and the local environment with teachers (e.g. contract negotiations), the LAC has decided to take advantage of existing Professional Development (PD) days for teachers during the year and have approached both the Halifax Regional and French School Boards with this proposal.

Overall, the congress planning is progressing well.

PK reported that the decision about the Teachers' Day had also been discussed during the Centre Chairs meeting on September 14, 2017.

The Halifax Congress will take place from June 10-14, 2018.

3.2. MONTREAL 2019

See written report.

Given the responses provided by Spiros Pagiatakis on the role and responsibilities of IUGG, CGU and CMOS, DP believes that all she will have to look after are the activities pertaining to CMOS only. She pointed out that only she and SC from CMOS Montreal Centre are part of the LOC and believes that there are few areas/activities where other people could help with.

GG reported that there are 3 MOUs in play for the Congress. One is between the LOC and IUGG, one is between CMOS and CGU and the third one is between CGU, CMOS and PCO to clarify who will be financially accountable for the Congress. They are all in draft mode. WR explained that the National Research Council (NRC) international group is reluctant to participate in the development of MOUs and with the organization of this international congress. PK agreed that we need more people to help DP and SC and will see if he can find some help.

New A.I. PK to find more people to work with DP and SC on the organization of the CMOS activities of the Montreal Congress.

DS noticed that the registration fees are almost 50% more than a regular CMOS Congress. The Montreal Congress will last 8 days instead of the usual 4 days associated with a CMOS congress. He asked if people could register only for the CMOS portion of the congress as an option to lower the cost to what CMOS members are more used to paying. GG responded that this question has not been asked but that he will follow up.

New A.I. GG to find more information about the Montreal Congress registration fees and if an option to attend the CMOS portion only could be offered to participants.

4. CMOS STRATEGIC PLAN 2018 - 2020

GG reported that the working group met to discuss the comments received from the consultation period and that adjustments were being made to the Strategic Plan 2018 - 2020 based on the feedback received. Another version of the strategic plan will be made available before the next Council meeting in November.

5. CMOS BULLETIN UPDATE

5.1. NEW BULLETIN FORMAT ON-LINE

GG sent an invitation to all Council members to look at the new on-line format of the Bulletin at bulletin.cmos.ca. The new format is not open to all members yet.

He reported that the French translation is not yet ready. It is intended to launch both the English and French versions at the same time.

5.2. BULLETIN ACCESSIBILITY

GG explained that with the new format, CMOS will no longer offer paper copies and that we should remove the offer to mail out hard copies of the bulletin from the website (Eliminate 2 columns from our membership page).

Members discussed the link between becoming a member for \$85 and getting access to the Bulletin as GG asked if CMOS was ready to provide it to the public “open access”. FR responded that the only perceived tangible benefit of membership is getting the Bulletin. What is the value of CMOS then?

PK pointed out that the AMS publication is for members only! He suggested that we take more time to reflect on this issue and that we bring this up at the next AGM.

MT thinks that the Bulletin should be made public. He believes that people become members of an organization for other reasons than just getting a publication. Currently there is a period when the information is restricted to members before going public. FR asked if the bulletin will change from being a perk for a paid membership to being a voice for CMOS in the public realm.

WR suggested that we hold the Bulletin for members only for one month before making it available to the public.

PK proposed that we discuss this point at the next Executive meeting. GG suggested that we invite Sarah Knight to that meeting. All agreed.

New A.I. FR to add Bulletin Accessibility as an agenda item on the October 19th Executive meeting and to invite Sarah Knight.

6. ENDORSEMENT OF ATMOSPHERE-RELATED RESEARCH IN CANADIAN UNIVERSITIES

PK described the accompanying document he sent prior to the meeting. He provided the background information and presented the proposal to CMOS.

Motion to support the statement below. (Steyn/Richardson). Carried.

The Canadian Meteorological and Oceanographic Society (CMOS) recognizes the value and contributions of the ad-hoc Working Group on Atmosphere-Related Research in Canadian Universities (ARRCU). The Society, in particular, recognizes the alignment of ARRCU's activities with the CMOS Mission to advance meteorology and oceanography in Canada. CMOS encourages ARRCU to work with its existing relevant committees (the Scientific Committee, University and Professional Education Committee, etc.) in its future strategic planning work. No financial commitment is entailed by this endorsement, but requests for funding for relevant ARRCU meetings and publication activities will be considered by the CMOS Executive and Council as they arise.

Council noted that ARRCU would be a good candidate to form a CMOS Special Interest Group (SIG). MT explained the process to form a SIG.

7. COMMITTEE CHAIR NOMINATIONS

PK explained the process he followed to find nominees for the various vacant committee positions. He indicated that for the Scientific Committee, Adam Monahan (chair) would be replaced by Clark Richards and Tim Merlis (each serving as co-chairs) and that for the Prizes and Awards Committee, Bob Kochtubajda nominated Paul Myers to represent oceanography on the committee.

Motion to adopt the new nominees for the Scientific Committee and the Prizes and Awards Committee. (Gauthier/Stejn). Carried.

8. TOUR SPEAKER

As stated in her report, FR reported that all is going well. WR would contact Gilbert Brunet in his role as the CMOS tour speaker for 2017-2018 to discuss his presentation and get a preview of his talk.

New. A.I. WR to contact Gilbert Brunet in his role as the CMOS tour speaker for 2017-2018 to discuss the content of his presentation and get a preview of his talk.

Motion to approve Gilbert Brunet as CMOS tour speaker for 2017-18. (Gauthier/Steiner). Carried.

9. CANADIAN CLIMATE FORUM (CCF) FUTURE WITH CMOS

MT provided background information on the possible merger/amalgamation of CMOS and CCF to the Council members. He pointed out that there is no agenda and that it should be proven that CMOS would benefit from such a merger/amalgamation before moving forward with this idea. MT then described the steps taken so far and the next steps. For more detail please see the Past-President report.

MT indicated that a first draft of the proposal will be shared with the CMOS Executive members two weeks before the October 19th meeting. Members will discuss the content of that proposal at that meeting and identify areas for clarifications. A revised proposal seeking initial approval will be made available to the Council members before the November meeting. If approved, then general approval will be sought at the June 2018 AGM.

10. COUNCIL MEMBER REPORTS

10.1. PRESIDENT

See written report.

10.2. VICE-PRESIDENT

See written report.

PK is planning to spend time on the Finance and Investment Committee next month. PK thanked WR for setting up his first Center Chairs Committee meeting. PK also wanted to discuss the petition for the advocacy of the Climate Change and Atmospheric Research (CCAR) program. He asked if CMOS would be willing to provide a statement about this. WR suggested that we continue that discussion after the revision of the Council Reports is finished.

10.3. TREASURER

See written report.

NS noticed that some of BS correspondence is coming from an “Hotmail” email address which gets treated as spam. GG will remind BS to use his CMOS Treasurer account when communicating with the Executive and Council members.

New A.I. GG to talk to BS about the use of the official CMOS email account.

PK asked if the idea of document sharing between members could be looked at. GG will consider this.

New A.I. GG to look at options for the Executive and Council members to share documents.

10.4. RECORDING SECRETARY

See written report.

10.5. CORRESPONDING SECRETARY

See written report.

FR reviewed the activities for September and October including her task to send a note to the SIGs requesting their work plan for 2019 and budget requests if any. WR asked FR to add the funding for SIG as an agenda item to the next Executive meeting. This is linked to action item C5.6.

C5.6 Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. **MT, GG, BS-Open.**

New A.I. FR to add “Funding for the SIG” on the next Executive meeting agenda.

10.6. PAST PRESIDENT

See written report.

MT reviewed the list of meetings he attended and provided background information about the scope, expected attendance to the IUGG and possible financial fall out for CMOS.

10.7. EXECUTIVE DIRECTOR

See written report.

GG reported that the National Office will be moving by the end of next week and again in the next 3 months. Perhaps, it is time to look at an alternative to 200 Kent Street.

10.8. DIRECTOR OF PUBLICATIONS

See written report.

DS urged all members to look at the Bulletin.CMOS.Ca and to provide him feedback.

10.9. COUNCILORS-AT-LARGE

- BSi

Nothing to report except echoing the need to support the advocacy for CCAR.

- NS

Nothing specific to report.

GG reminded Council that Patrick Roussel has resigned as councilor-at-large and that according to the CMOS bylaws Council should have at least four councilors-at-large. MT will work on finding two more councilors-at-large.

New A.I. MT to find two councilors-at-large.

10.10. CHAIR OF SCIENTIFIC COMMITTEE

N/A.

11. REVIEW OF OLD ACTION ITEMS

E2.1 Contact MT to discuss his role in the organization of the CMOS-IUGG joint Congress given that DP and SC are now actively part of the Montreal LAC. **PK-Closed.**

E2.2 Add the approval of new Scientific Committee Co-Chairs to the next Council meeting agenda. **FR-Closed.**

- E2.3** Work with MT, GG and WR to establish an actual Finance and Investment Committee instead of having the associated duties done by the Vice-President. **PK-Open.**
- E1.1** Contact DW and discuss bilingualism requirements for CMOS Congresses. **GG-Closed.**
Bilingualism was discussed during the Halifax Congress 2018 LAC meeting on September 12, 2017. Gordon will work with Dave to finalize requirements.
- E1.2** Contact Jim Drummond and Spiros Pagiatakis to define what the CMOS component of the joint Congress will include with respect to scientific program, banquet, awards and prizes, social activities and meetings. **PK-Closed.**
- E1.6** Think of the name of a high caliber speaker to present on CMOS during one of PAGSE News breakfast meetings. **All-Closed.**
Francis Zwiers (CMOS Tour speaker for 2016) has agreed to be nominated.
- C5.1** Lead an ad hoc working group to discuss how to move forward to ensure the financial health of congresses, to better define the accountability of the LAC and to update the congress preparation guidelines. **GG-Closed.**
Doodle poll was taken to find a suitable time to meet.
- C5.3** Propose attributes of the group to form the next Executive and Council including Councilor-at-large as part of a succession plan. **MT-Open.**
- C5.4** Prepare and sign a new contract to produce the Trivia Calendar for this year. **GG-Open.**
GG had a telephone conversation with David Phillips on August 18, 2017 to discuss the Weather Trivia Calendar and the Top 10 Weather Stories. 2018 version of Weather Trivia Calendar will not have the CMOS logo on the calendar as discussions and approvals did not happen in a timely manner. Further discussions with David are to take place to gain a better understanding of the cycle of activities to better prepare for 2019 version.
- C5.6** Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. **MT, GG, BS-Open.**

12. OTHER BUSINESS

PK described the work done so far for the advocacy for the Climate Change and Atmospheric Research (CCAR) Program. WR and PK will draft a message to be approved by the Executive members by e-mail.

New A.I. PK and WR to draft a message to be sent out on behalf of CMOS supporting CCAR.

13. CYCLE OF ACTIVITIES FOR THE NEXT 2 MONTHS

FR review the activities that need to be looked after for the month of September and October.

14. UPCOMING MEETINGS

Proposed dates for upcoming meetings.

Executive Committee	Centre Chair Committee	Council
Thursday	Thursday	Thursday
July 20	----	-----
August 17	September 14	September 21
October 19	November 09	November 16
December 14	January 11	January 18
February 15	March 08	March 15 (March Break?)
April 19	June 10 at Congress	June 10 at Congress

15. ADJOURNMENT

WR apologized for running this meeting so late.

Motion to adjourn. (Gauthier/Robertson). Carried.

APPENDIX 1

New Action Items from Council Meeting #1

- C1.1** Find more people to work with DP and SC on the organization of the CMOS activities of the Montreal Congress. **PK-Open.**
- C1.2** Find more information about the Montreal Congress registration fees and if an option to attend the CMOS portion only could be offered to participants. **GG-Open.**
- C1.3** Add Bulletin Accessibility as an agenda item on the October 19th Executive meeting and to invite Sarah Knight. **FR-Open.**
- C1.4** Contact Gilbert Brunet in his role as the CMOS tour speaker for 2017-2018 to discuss the content of his presentation and get a preview of his talk. **WR-Open.**
- C1.5** Talk to BS about the use of the official CMOS email account. **GG-Open.**
- C1.6** Look at options for the Executive and Council members to share documents. **GG-Open.**
- C1.7** Add “Funding for the SIG” on the next Executive meeting agenda. **FR-Open.**
- C1.8** Find two councilors-at-large. **MT-Open.**
- C1.9** Draft a message to be sent out on behalf of CMOS supporting CCAR. **PK/WR – Open.**

APPENDIX 2

Old Action Items

- E2.3** Work with MT, GG and WR to establish an actual Finance and Investment Committee instead of having the associated duties done by the Vice-President. **PK-Open.**
- C5.3** Propose attributes of the group to form the next Executive and Council including Councilor-at-large as part of a succession plan. **MT-Open.**
- C5.4** Prepare and sign a new contract to produce the Trivia Calendar for this year. **GG-Open.**
- C5.6** Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. **MT, GG, BS-Open.**